

NO : CBSE/2430246/IS-04628-2425/2024-25/

Dated: 02/11/2023

**The Manager,
FILIX SCHOOL OF EDU BARANDANGA PARA PURULIA WB
FILIX SCHOOL OF EDUCATION,VILLAGE BARANDANGA,BLOCK PARA
WEST BENGAL,PURULIA, 723155
(M: 0-7557036455)**

SUBJECT: REGARDING REQUEST OF SCHOOL FOR ENHANCEMENT OF SECTIONS - REG.

Sir/Madam,

This is with reference to school application No.-IS-04628-2425 dt. on the subject cited above.

Sl. No.	GENERAL CONDITIONS
1.	The total number of section of the school shall be restricted to 18 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2.	Compliance of the points no. 1 to 4 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken.
Sl. No.	CONDITIONS FOR COMPLIANCE
1	The request for section is conditionally granted to the school subject to fulfilment of the following conditions within three months after issue of this letter and failure to comply within the prescribed time may invite financial penalty of Rs 50,000/- • Land Certificate dated 08/06/2023 uploaded by the school is not in a prescribed format. Hence, school is required to upload the Latest Land Certificate STRICTLY as per the Appendix –X of Circular no. 12/2022 of the Affiliation Bye-laws which is available at https://saras.cbse.gov.in/saras/Circulars/Circular12_2022.pdf for the claimed land area. The certificate should have been issued not more than 1 year before the date of application. The Competent Authority to issue the land certificate is - DM/ADM/SDM / Tehsildar/ Naib – Tehsildar/ Registrar/ Sub-Registrar or any other equivalent authority competent to issue such certificate. The land certificate must be as per format prescribed and no other format will be acceptable.
2	• Building Safety Certificate dated 07/06/2023 is not in a prescribed format, not mentioned blocks, floor, validity. Hence, the school is required to upload the Building Safety Certificate as per prescribed format in Appendix- XI of Circular no. 12/2022 to be issued by an officer not below the rank of an Assistant Engineer of the Government Works Department. The Building Safety Certificate must include details of all the Blocks and the number of floors of the School.
3	• School is advised to renew all essential and safety certificates from time to time as per the formats and guidelines issued by the Board. • If, in future, school may increase/decrease the section, school will take permission from the board as per prevailing norms. • School is required to maintain section teacher ratio 1:5 as per Clause 5.4 of affiliation bye-laws. • School may ensure size of all classrooms (sections) must be as per Affiliation Bye laws i.e. 500 sq ft.
4	* Before uploading the compliance, school may go through the affiliation bye-laws and SARAS Manual 4.0 * It is also to note that if the school fails to submit the compliance within the stipulated time period in that case, the school will be held responsible for the consequences arising out of it, if any in the later stage.

In this connection, I am directed to convey approval of the Board to permit increase of sections in the school and subject to strict adherence to the other provisions of Affiliation and Examination Bye-Laws of the Board & appendix V of Affiliation Bye-Laws as well as the following specific conditions:

1. The school is permitted to run () total number of sections. In case of Senior Secondary level 1/3rd of the total sections permitted can be run in Class XI & XII.
2. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
3. The school is required to renew Water & Health Sanitation, Building Safety and Fire Safety certificates on regular basis.
4. The school will ensure adequate teaching staff and other physical facilities in the school for the smooth functioning with its enrolment.
5. The school will adhere to Rule 14.12 of Affiliation Bye laws of the Board and maintain optimum strength of 40 students in a section.
6. This approval will be subject to final outcome of any legal case/ litigation and any other issues arising out of shifting of school or otherwise and CBSE shall not be responsible for any dispute/legal issue arising out of increase in sections.
7. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

“The school shall possess valid fire safety certificate, Building safety certificate and Water and Sanitation Certificate alongwith other essential documents during functioning of the school which shall be renewed from time to time as per norms”.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)